

EWING CHRISTIAN COLLEGE

(A Christian Minority Institution of the Church of North India)
(An Autonomous Constituent College of University of Allahabad)

INTERNAL QUALITY ASSURANCE CELL

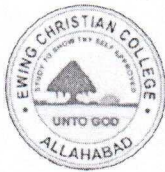
Action Taken Report

(As per recorded Minutes of IQAC dt. Dec 12, 2019)

Session: 2019-20

Proceedings: 01

SN	Proposed Plan	Action Taken
1	Restructuring of the e-content facility to include media centre to develop e-content modules in all four quadrants as per local need and dissemination through college website.	Restructuring is under consideration
		Website space increase and provision to upload e-content on College website is under process/consideration
		Swayam Prabha channel telecast through optimum utilization of available resources is ready. This is a unique initiative of content collection centre.
		Content collection centre is ready to offer e-content related consultancy services to other departments' institutes.
	e-Content development for SEC (Research Methodology is in progress), coordinator to track the progress.	
2	Providing a choice to opt for any one of the SEC for semester V students (Research Methodology/Tourism and Travel/ Health management administration)	To be placed in Academic Council.
3	Providing a choice (in lieu of subject specific skill enhancement course) for interested VI semester students to carry out a mini project work as they have already studied Research Methodology in Semester V	To be placed in Academic Council.

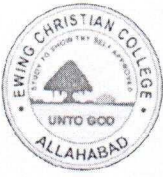


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4	Library hours for book issue for departmental libraries to be increased	Departments to offer possible flexibility.
5	A part of Gandhi Library should be named as P.G. Library for P.G. students with necessary arrangements	13 computers are now in working order
6	Standard library software is to be purchased	In Process
7	Improvement of infrastructural / ICT facilities in IQAC	Computer and LCD Projector Wi-Fi enabled have been installed in IQAC
8	Periodic change of coordinators of Self-financed programs/SECs	Some changes have been done
9	Departments organizing various activities should give information to Mr. Rajkumar Massey, Computation and documentation centre for uploading on the website	Reports of Activities organized by IQAC in 2019-20 till date are uploaded on the website
10	Website update/upgrade	In process
11	Website firewalls	In Process
12	Institutional e-mail id for faculty/staff members is to be made/renewed	In process
13	Clean campus and Green Campus-Effecting waste management and Ban of plastic use as per UGC guidelines	NSS Units to take a lead.
14	Campus Security and safety-Identity Card for Faculty and Staff members to be made/renewed.	In process
15	Optical Mark reader/ device for the examination cell	In process
16	Organizing Scholarship/ Awards distribution functions	Faculty. In-charge to be assigned.
17	Functional Carrier guidance and Placement Cell	Chairperson – DSW
		Coordinator – Dr. U.K. Yadav
		Mr. Ashish Huri



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		Ms. Anamika Fredrick
		Dr. Richa Bhargwa
		Mr. P.K. Solomon
		Proposed Space Allocation: BCA/B.Com Building.
18	Functional Central Cultural Committee	In process

Proceedings: 02

2	Prepare the guidelines (to be set by IQAC) for Academic and Administrative Audit (Criteria, Periodicity, Process and Outcome)-Dean of Academic Affairs, Dr. Ashima Ghosh	In the meeting held on 10th December 2019 with IQAC Coordinator, it was felt that formats used by the earlier college to be studied and discussed further in the meeting on 16th January 2020 at 11:00 AM
3	Developing structured Feedback format/online Feedback format - Dr. Vineeta John and Mr. Jijo George	Draft format prepared by the IQAC core committee members- was discussed and respective it was suggested that College earlier formats to be considered and modified draft to be presented in next IQAC meeting
4	Drafting/submitting a proposal for organizing a workshop on quality related aspects-Dr. Ashok Kumar Pathak and Mr. Sai Kumar Chirra	Proposal to be submitted to College for organizing one day workshop on quality related topic, at the earliest.


(Dr. Justin Masih)
Asst. Coordinator, IQAC


(Dr. A.S. Moses)
Principal

Officiating Principal
Ewing Christian College
Allahabad