

EWING CHRISTIAN COLLEGE

(A Christian Minority Institution of the Church of North India)
(An Autonomous Constituent College of University of Allahabad)

INTERNAL QUALITY ASSURANCE CELL

Proposed Plan of Action

(As per recorded Minutes of the IQAC vide No: ECC/IQAC/2019/01-01, dt. Sep 20, 2019)

Session: 2019-20

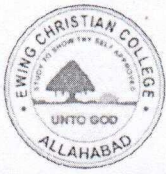
Proceedings: 01

A. Action Plan (2019-20)-Academic

1. Restructuring of the e-content facility to include media centre to develop e-content modules in all four quadrants as per local need and dissemination through college website.
2. Subject Specific Skill Enhancement Course:
 - (i) Providing a choice to opt for any one of the SEC for semester V students (Research Methodology/Tourism and Travel/ Health management administration)
 - (ii) Providing a choice (in lieu of subject specific skill enhancement course) for interested VI semester students to carry out a mini project work as they have already studied Research Methodology in Semester V.
3. Opening the Central Library doors for all (Remove the restriction for PG Students) through Library Secretary/In-charge, Journal Subscriptions.
4. Journal Subscription, e-Library section to be activated (Infrastructural facilities including 17 existing computers to be made in working order with accessibility).

B. Action Plan (2019-20)- Administrative

1. Improvement of infrastructural / ICT facilities in IQAC
2. Periodic change of coordinators of Self-financed programs/SECs
3. Regular update of website on formal requests (in digital format) from the concerned authorities (Heads/Coordinators/In-charges). Request to be executed by Mr. Rajkumar Massey, College documentation centre (CDC).



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4. Strengthening internal communication through institutional e-mail id for all faculty and staff members.
5. Clean campus and Green Campus-Effecting waste management and Ban of plastic use as per UGC guidelines.
6. Campus Security and Safety-Identity Card for Faculty and Staff members to be made/renewed.
7. Optical Mark reader /device for the examination cell.
8. Organizing Scholarship/Awards distribution functions.
9. Functional Career guidance and Placement Cell.
10. Functional Central Cultural Committee.


C. Action Plan (2019-20) –Financial

1. Provision of departmental purchase committee for purchase above threshold.

Proceedings: 02

2. Prepare the guidelines (to be set by IQAC) for Academic and Administrative Audit (Criteria, Periodicity, Process and Outcome)-Dean of Academic Affairs, Dr. Ashima Ghosh.
3. Developing structured Feedback format/ online Feedback format - Dr. Vineeta John and Mr. Jijo George.
4. Drafting/submitting a proposal for organizing a workshop on quality related aspects- Dr. Ashok Kumar Pathak and Mr. Sai Kumar Chirra.


(Dr. Justin Masih)
Asst. Coordinator, IQAC


(Dr. A.S. Moses)

Principal
Officiating Principal
Ewing Christian College
Allahabad